

Job Description

Position Title:	Northland Coach Development Officer and NetballSmart Centre Activator (Part-time)		
Work Area:	Community Netball	Reports to:	Community Netball Manager
Responsible for:	Coach development and NetballSmart education in Northland		
Geographic area:	Northland – Key areas being Whangarei and Kerikeri		
Employment Status:	Fixed term 8 months, hour range 30-40 per week (negotiable)		

Primary Purpose of Position

The Northland Coach Development Officer, and NetballSmart Centre Activator plays an important part implementing the Netball NZ Plan and the Netball Northern Zone Community Netball Plan in order to:

- Increase the engagement of coaches from Northland in the National Coach Development Framework
- Increase the recruitment and development of Coach Developers in the Northland area.
- Increase the number and quality of coaches at all levels in the game from junior, community to performance level
- Create a culture for coaching excellence through the provision of high quality coach development opportunities, both formal and informal, and increase engagement of coaches in opportunities provided
- NetballSmart:
 - Decrease serious injuries through increased awareness of NetballSmart Philosophies and practices
 - Improve player wellbeing and welfare through coach and player education

Responsibilities & Measures

Key Accountabilities	Critical Factors
Leadership	<ul style="list-style-type: none"> • Build and maintain strong relationships with Coach Convenors based at Northland Centres • Actively support the development of Coach Developers within Northland. • Lead the delivery of Coach Development projects within Northland.
Strategy and Planning	<ul style="list-style-type: none"> • Contribute knowledge and Northland experience in the development of the Zone annual Coach Development Plan
Coach Development	<p>Coach Development Planning</p> <ul style="list-style-type: none"> • Deliver Coach Development Projects at target Northland Centres • Support and engage Coach Convenors at Northland centres to encourage community of support, sharing resources and best practice • Disseminate information from Zone/NNZ to convenors <p>Coach Developers</p> <ul style="list-style-type: none"> • Recruit, develop and train Coach Developers at target Centres • Maintain CD databases and coordinate dissemination of information from Zone/NNZ • Support Zone lead training opportunities and be lead liaison for Northland based CD training sessions <p>Coach Development Opportunities</p> <ul style="list-style-type: none"> • Promote the NNZ Coach Development Framework from the Foundation Coach, Community Coach 1 and Community Coach 2 Awards.

	<ul style="list-style-type: none"> • Advocate for coaches to actively engaged in the Coach Development Framework at all levels. • Lead the Zone coaching/player development days <p>Database</p> <ul style="list-style-type: none"> • Maintain an up to date Coach Developer database. • Ensure all data for all coach workshops are entered into the Zone Database. <p>Monitoring and Reporting</p> <ul style="list-style-type: none"> • Provide feedback to the Zone on Coach development programmes including reviewing the delivery and success of programmes • Provide coach development reports as and when required by Zone and NNZ. • Complete quarterly reporting to NNZ by required timeframes.
Professional Development	<ul style="list-style-type: none"> • Actively participate in Coach Development Forums. • Contribute to Zone professional development for Coach Developers.
NetballSmart Whangarei based With support to Kerikeri NC	<ul style="list-style-type: none"> • Embed NetballSmart philosophy and components into Coach and Umpire workshops • futureFERNs – work with Junior Development Officer or equivalent and facilitate the NS components of the futureFerns programme ensuring NS warmup is evident within FF programme • Delivery of NetballSmart Neuromuscular workshops or NSDWU extension module delivery/education or equivalent to Centre club teams, Secondary Schools, player development camps. • Centre Education on NetballSmart and explanation of the NetballSmart Workbook to all Centre Staff/or key volunteers. • Centre Pop Up Clinics at Events/Game day • NetballSmart Year 7 & 8 Engagement <ul style="list-style-type: none"> Year 7 and 8 PDP Delivery, Zespri AIMS Games Workshops and support Year 7 and 8 futureFerns delivery of NetballSmart, and Centre Events (ie Mass warm ups) • NetballSmart Secondary School Engagement <ul style="list-style-type: none"> ○ Deliver NSDWU workshops and landing skill workshops ○ Year 9 and 10 Starter Programme Support in Schools – NetballSmart support for delivery of this programme in school • Complete monthly reports on KPI's to Zone NSDO and maintain regular contact with Zone NSDO
Relationships	<ul style="list-style-type: none"> • Work collaboratively with Netball Centres and their convenors/Junior/Coach Coordinators and Coach Developers to share mutually beneficial practices and learnings. • Build and maintain a network of strong relationships with key stakeholders and coach development personnel at Regional Sports Trusts (RSTs). • Work with other development personnel in the Zone to ensure alignment across community delivery. • Contribute to relevant marketing and media content surrounding Coaching.
The Netball System	<ul style="list-style-type: none"> • Work collaboratively with other Netball Centre development staff and the Community Netball team to ensure the sharing of mutually beneficial practices, learnings and general information. • Support the planning and delivery of Zone events as requested by the Community Netball Manager. • Undertake any other tasks as requested by the Community Netball Manager to support the delivery of quality netball experiences and meeting the Zone Community Netball Plan.
Communication	<ul style="list-style-type: none"> • Achieve a high and positive profile for Netball Northern Zone and NetballSmart with all activities.

	<ul style="list-style-type: none"> • Develop and maintain good working relationships and solid communication channels with the netball community. • Contribute to the Zone Newsletter and Zone + NetballSmart Social Media by producing 'Good News Stories' which promote and demonstrate key successes to be shared with stakeholders.
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Key Relationships	
External	Internal
<ul style="list-style-type: none"> • NNZ Community team • Centre Coach Coordinators/Convenors • Sport Northland • NNZ NetballSmart Programme Lead 	<ul style="list-style-type: none"> • Zone CEO • Community Netball Manager • NetballSmart Development Officer • All Zone Community personnel • Other Zone staff

Delegation of Authority	
As per the Zone's Delegated Authority	

Core Competencies, Skills & Qualifications/Experience	
Competency	Descriptors
Specialist Knowledge and experience	<ul style="list-style-type: none"> • Broad sport sector knowledge with a minimum of 3 years' experience and knowledge in coach development or adult learning • Training development/teaching and coaching experience • Strong understanding of Community Netball and hands on experience • Strong relationship management skills and ability to work with a diverse range of stakeholders
Leadership and strategic ability	<ul style="list-style-type: none"> • Strong stakeholder management with interpersonal skills and intrapersonal skills that generate mutual respect and trust • Confident, decisive and objective with experience of making sound decisions especially under pressure • Strong sense of accountability and desire to deliver against goals • Comfortable giving and receiving constructive feedback • Skilled at determining important issues, prioritising and multi-tasking
Business and Personal Acumen	<ul style="list-style-type: none"> • Willingness to be accountable and measured on performance • Accepts legal and fiduciary responsibilities. • Networks effectively in the netball world and in the wider sports sector • Contributes to competitive and innovative strategies, brands and plans
Communication and Personal skills	<ul style="list-style-type: none"> • Conveys credibility, ability to influence and ensuring 'buy in' from a diverse range of stakeholders • Exceptional oral communication: clear, concise, effective and persuasive • Communicates consistently, openly and honestly in any situation • Quickly establishes and maintains rapport and effective relationships at all levels, with both internal and external stakeholders • Is dedicated, highly motivated, enthusiastic and considerate at all times • Collaborates well, voluntarily sharing appropriate information across all levels and thrives in a team environment • Maintains professionalism, empathy and understanding at all times • Highly adaptable and flexible, coping well with change and deadlines
Passion for Sport	<ul style="list-style-type: none"> • Appreciates the finer points of participating and competing • Makes decisions with the best interest of sport in mind • Has a good knowledge of sport in general and netball in particular

Other
<ul style="list-style-type: none"> • Evening and Weekend work is expected and managed with the part-time nature of the role.

Employee's signature:

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Manager's signature:

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Date:

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Date:

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